## DR. BABASAHEB AMBEDKAR TECHNOLOGICAL UNIVERSITY, LONERE DEPARTMENT OF ELECTRONICS AND TELE-COMMUNICATION ENGINEERING

Date: 10/07/2018

## **Minutes of Meeting**

Monthly meeting of the department was conducted on 09 July, 2018. Dr. S. L. Nalbalwar chaired the meeting. Following points were discussed in the meeting:

- 1. It was decided to follow necessary steps for load distribution for the semester, viz. to take preferences through google form, assigning the load
- 2. To form a committee for First year Induction program: Three-week induction program for first year UG students is to be carried out in August
- 3. Synopsis for mini-project and BTP

Meeting was concluded with thanks to chair person.

Dr. S. L. Nalbalwar

Head, Department of E & TC